



MINUTES – December 18, 2024 – Council Meeting 9:00a.m. – 12:00p.m.

Attendance					
Council Member	Present	Regrets	Council Member	Present	Regrets
Greg Graceffo	X		Matt Maruca	X	
Jean Cox	X		Josh Frampton	X	
Sean Klemick	X		Susan Garrity	X	
Nick Kasper	X		Ron Jackson	X	
Leah Braun	X		Terrell Kerbrat	X	
Marakary Bayo		X	Sarah Goodman (observer)	X	
Staff Member	Present	Regrets	Staff Member	Present	Regrets
Corene Debreuil	X		Caralee Barrault		X
Chris Ewacha	X		Sharon Connors (recorder)	X	
Tim Partridge	X				

1.0	<p><u>Call to Order – December 18, 2024</u></p> <p>Greg Graceffo called the meeting to order at 9:02 a.m.</p> <p>Greg welcomed registrant Sarah Goodman who is attending as an observer today.</p>
1.2	<p><u>Adoption of Agenda</u></p> <p>The December 18, 2024, agenda was adopted as presented.</p> <p>Motion: Moved by Leah Braun, seconded by Nick Kasper that the College of Paramedics of Manitoba Council adopt the December 18, 2024, Council agenda as presented, all were in favour. MOTION CARRIED</p>
1.3	<p><u>Declaration of Conflict of Interest</u></p> <p>No conflicts of interest were declared.</p>
	<p><u>Motion to Enter into In Camera</u></p> <p>Motion: Moved by Nick Kasper, seconded by Sean Klemick that the College of Paramedics of Manitoba Council move into the In Camera session of the December 18, 2024, Council meeting, all in favour. MOTION CARRIED</p> <p>Corene Debreuil, Sharon Connors, Chris Ewacha, Tim Partridge, and Sarah Goodman exited the meeting.</p>
	<p><u>Motion to Exit In Camera and Return to Public Session</u></p> <p>Motion: Moved by Sean Klemick, seconded by Nick Kasper that the College of Paramedics of Manitoba Council conclude the In Camera session of the December 18, 2024, Council meeting and return to the public session, all in favour. MOTION CARRIED</p> <p>College staff and observer returned to the meeting.</p>



<p>1.4</p>	<p><u>Consent Agenda Items</u></p> <p>1.4.1 Adoption of September 18, 2024, Public Council Meeting Minutes</p> <p>1.4.2 Council Chair Report</p> <p>1.4.3 Executive Director’s Report</p> <p>1.4.4 EE Monitoring Report Insurance and Asset Protection</p> <p>1.4.5 EE Monitoring Report Signing Authority</p> <p>1.4.6 EE Monitoring Report Investment and Reserve Fund</p> <p>1.4.7 EE Monitoring Report Vendor Relations and Procurement Management</p> <p>1.4.8 Strategic Plan Implementation Report</p> <p>1.4.1 Motion: Moved by Matt Maruca, seconded by Terrell Kerbrat, that the College of Paramedics of Manitoba Council adopt the consent agenda items: September 18, 2024, Public Council Meeting Minutes; Council Chair Report; Executive Director’s Report, EE Monitoring Report Insurance and Asset Protection; EE Monitoring Report Signing Authority; EE Monitoring Report Investment and Reserve Fund; EE Monitoring Report Vendor Relations and Procurement Management, and the Strategic Plan Implementation Report as presented, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>ACTION: To create an additional graph in the Conduct Dashboard for the total number of open cases.</p> <p>Cor advised the Council of Caralee Barrault's retirement in January 2025.</p>
	<p><u>Motions from December 18, 2024, Council In Camera Session</u></p> <p><u>Executive Director Performance Review</u></p> <p>Motion: Moved by Greg Graceffo on behalf of the Executive Director’s Performance Appraisal Committee, seconded by Nick Kasper, that the College of Paramedics of Manitoba Council approve the Executive Director’s Performance Review as presented, all were in favor.</p> <p style="text-align: right;">MOTION CARRIED</p>
<p>2.0</p>	<p><u>NEW BUSINESS</u></p>
<p>2.1</p>	<p><u>Practice Direction Reviews</u></p> <p><u>2.1.1. PD Setting a Dislocation of a Joint - Tim</u></p> <p>Tim presented the revised Practice Direction for Setting a Dislocation of a Joint as included in the meeting package.</p> <p>Motion: Moved by Sean Klemick, seconded by Terrell Kerbrat, that the College of Paramedics of Manitoba Council approve the revised Practice Direction - Approved Circumstances for Setting a Dislocation of a Joint as presented, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p>



2.0	NEW BUSINESS continued
	<p>2.1.2. PD Point of Care Ultrasound (POCUS) - Tim</p> <p>Tim presented the revised Practice Direction for Point of Care Ultrasound as included in the meeting package.</p> <p>Motion: Moved by Leah Braun, seconded by Josh Frampton, that the College of Paramedics of Manitoba Council approve the revised PD-2 Approved Circumstances for Point of Care Ultrasound as presented in Appendix B, all were in favour. MOTION CARRIED</p> <p>2.1.3. PD Mandatory Vaccinations - Cor</p> <p>Cor presented the recommendation to repeal this practice direction as it was applicable to COVID-19 mandates that are no longer in place.</p> <p>Motion: Moved by Ron Jackson, seconded by Sean Klemick, that the College of Paramedics of Manitoba Council repeal PD-6 Mandatory Vaccinations for Paramedics effective immediately as presented, all were in favour. MOTION CARRIED</p> <p>2.1.4. PD Interprofessional Collaborative Care - Cor</p> <p>Cor presented the revised Practice Direction for Interprofessional Collaborative Care as included in the meeting package.</p> <p>Motion: Moved by Leah Braun, seconded by Sean Klemick that the College of Paramedics of Manitoba Council approve the revised PD-12 Interprofessional Collaborative Care as presented in Appendix A, all were in favour. MOTION CARRIED</p>
2.2	<p>PCP Programs Update re: PERRS Implementation</p> <p>Tim provided an update on the PCP Programs as included in the meeting package.</p> <p>Motion: Moved by Josh Frampton, seconded by Leah Braun, that the College of Paramedics of Manitoba Council reaffirm the approval of the CritiCare Primary Care Paramedic program as meeting the Program Approval Criteria and the new PERRS standards as presented, all were in favour. MOTION CARRIED</p> <p>Motion: Moved by Susan Garrity, seconded by Jean Cox, that the College of Paramedics of Manitoba Council reaffirm the approval in principle of the Elite Safety Services Primary Care Paramedic Program as meeting the Program Approval Criteria and the new PERRS standards as presented, all were in favour. MOTION CARRIED</p> <p>Motion: Moved by Leah Braun, seconded by Terrell Kerbrat, that the College of Paramedics of Manitoba Council reaffirm the approval of the Manitoba Emergency Services College Primary Care Paramedic Program as meeting the Program Approval Criteria and the new PERRS standards as presented, all were in favour. MOTION CARRIED</p>



2.0	<u>NEW BUSINESS continued</u>
2.2 con't	<p>Motion: Moved by Josh Frampton, seconded by Susan Garrity, that the College of Paramedics of Manitoba Council reaffirm the approval of the Red River College Primary Care Paramedic Program as meeting the Program Approval Criteria and the new PERRs standards as presented, all were in favour. MOTION CARRIED</p> <p>Motion: Moved by Jean Cox, seconded by Sean Klemick, that the College of Paramedics of Manitoba Council reaffirm the approval in principle of the University College of the North Primary Care Paramedic Program as meeting the Program Approval Criteria and the new PERRs standards as presented, all were in favour. MOTION CARRIED</p>
2.3	<p><u>ACP Precepting Approval Criteria</u></p> <p>Tim presented the ACP Precepting Approval Criteria briefing note as included in the meeting package.</p> <p>Discussion included:</p> <ul style="list-style-type: none">• Changes may enable Shared Health to start precepting and contributing; currently precepting relies solely on WPFS for the ACP levels• Shared Health has assured the College they will share the ACP Scope of Work document when available• The full potential of how many additional preceptors these criteria changes would add is unknown at this time• There is potential of an incentive to having preceptor hours correlate to the registrants PCC <p>Motion: Moved by Sean Klemick, seconded by Susan Garrity, that the College of Paramedics of Manitoba Council temporarily changes the wording of the existing ACP Program Approval Criteria to reflect the language of Option 3 as presented, all were in favour. MOTION CARRIED</p>
3.0	<u>REPORTS FROM OFFICERS</u>
3.1	<p><u>Finance Audit and Risk (FAR) Report</u></p> <p>Jean Cox presented the Finance Audit and Risk report as included in the meeting package.</p> <p>Motion: Moved by Jean Cox on behalf of the Finance, Audit and Risk Committee, seconded by Nick Kasper that the College of Paramedics of Manitoba Council approve the 2024/25 2nd Quarter Financial Condition Monitoring Report and Financial Statements as presented, all were in favour. MOTION CARRIED</p>



3.0	REPORTS FROM OFFICERS continued
3.2	<p><u>Governance Report</u></p> <p>Sean Klemick presented the Governance briefing note as included in the meeting package.</p> <ul style="list-style-type: none">• Policy GP-2 Code of Conduct was reviewed and minor revisions made with the addition of having council members review and sign the Code of Conduct annually at the June Council meeting following the AGM.• Council self-evaluation as written in the GP-13 Council Effectiveness Policy will be repealed and replaced with a new process; Key Performance Indicators (KPIs) will be developed to objectively assess the council's performance.• Bylaws will be brought back to the Governance table to develop a new strategy so we can bring it to the Registrants for a new vote in 2025.• Suggestion after calling the question allot 12 minutes instead of 10 giving the speaker 2 minutes and with a max of three speakers each to speak for and against the motion.• One member opposed setting any time limit per question.• The idea of a time limit is to help the arguments stay balanced and that both sides can argue their point, and to help move the meeting forward efficiently. <p>Motion: Moved by Sean Klemick on behalf of Governance Committee, seconded by Terrell Kerbrat, that the College of Paramedics of Manitoba Council approve the December 18, 2024, Governance Report as presented, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>Motion: Moved by Sean Klemick on behalf of Governance Committee, seconded by Jean Cox, that the College of Paramedics of Manitoba Council approve the GP-2 Code of Conduct Policy as amended, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>Motion: Moved by Sean Klemick on behalf of Governance Committee, seconded by Nick Kasper, that the College of Paramedics of Manitoba Council approve the discontinuation of the Council Self Evaluation Form as presented, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>Motion: Moved by Sean Klemick on behalf of Governance Committee, seconded by Leah Braun, that the College of Paramedics of Manitoba Council approve the discontinuation of the Policy Monitoring Report Form as presented, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p>



3.0	REPORTS FROM OFFICERS continued
	<p>Motion: Moved by Sean Klemick on behalf of Governance Committee, seconded by Leah Braun, that the College of Paramedics of Manitoba Council approve the proposed plan and timeline as outlined in Option B as presented.</p> <p>Amended Motion: Moved by Nick Kasper, seconded by Terrell Kerbrat, that the College of Paramedics of Manitoba Council approve the proposed next steps with the exception of the AGM procedure as written and that Governance Committee come back to the Council meeting in March with a proposed AGM procedure, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>ACTION: Governance to draft a new set of annual general meeting procedures for Council's approval.</p> <p>ACTION: Governance Committee will commence work on the new draft of bylaws for the registrants to vote on at the June 2025 AGM.</p>
3.3	<p>Appointments Report</p> <p>Nick presented the Appointments committee briefing note on as included in the meeting package.</p> <ul style="list-style-type: none">• Five candidates were interviewed for three vacancies, two on CIC and one on IC on December 9, 2024 <p>Motion: Moved by Nick Kasper, on behalf of Appointments Committee of Council, seconded by Sean Klemick that the College of Paramedics of Manitoba approve the December 18, 2024, Appointments Committee Chair Report as presented, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>Motion: Moved by Nick Kasper, on behalf of Appointments Committee of Council, seconded by Matt Maruca, that the College of Paramedics of Manitoba approve the appointment of Paramedic representative(s) Jazmyn Kalynuik and James Kenny to the Complaints Investigation Committee effective January 2, 2025, for a three-year term, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>Motion: Moved by Nick Kasper, on behalf of Appointments Committee of Council, seconded by Terrell Kerbrat that the College of Paramedics of Manitoba approve the appointment of Paramedic representative Julie Braaksma to the Inquiry Committee effective January 2, 2025, for a three-year term, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p>
4.0	<p>Adjournment</p> <p>Motion: Moved by Terrell Kerbrat, seconded by Sean Klemick, to adjourn the December 18, 2024, College of Paramedics of Manitoba Council meeting, all were in favour.</p> <p style="text-align: right;">MOTION CARRIED</p> <p>Meeting adjourned at 10:52 a.m.</p>