



College of Paramedics of Manitoba		
Policy Name: Registration Requirements	Policy Number: AR-9	Total # of Pages: 2
Approval Signature: <i>Original Signed T. Bergal</i>	Section: Administrative - Registration	
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1.0 PURPOSE:

To capture general requirements for registration.

2.0 DEFINITIONS:

Applicant: A person applying for registration with the College of Paramedics of Manitoba

3.0 POLICY:

3.1 Applicants must meet the following requirements to register with the College of Paramedics of Manitoba:

- Must be legally entitled to work in Canada
- Provide evidence of graduation (uploaded copy of diploma/certificate with the seal visible) from an approved accredited paramedic education program. If the applicant is an international applicant a paramedic program deemed substantially equivalent (as determined by the Canadian Organization of Paramedic Regulators) to a CPMB approved accredited paramedic education program will be accepted.
- Must have successfully completed the appropriate entry-to-practice exam within the previous 12 months, or fulfilled the requirements of labour mobility
- International applicants or applicants who have been registered in another province may be required to participate in a "Manitoba Scope of Practice Assessment" to which additional fees may apply
- Applicants must provide evidence of good standing in all other jurisdictions where they are or have been previously regulated (COPR Labour Mobility Form). Applicants who are registered with a regulator of another professional discipline and International Applicants must provide a verification of good standing from all regulatory bodies with whom they are or were registered.
- Provide current certificate personal professional liability insurance in the amount of \$5,000,000.
- Have submitted a Criminal Record Check with Vulnerable Sector Check (CRC/VS), Adult Abuse Registry Check and Child Abuse Registry Check with no findings, or if findings are present, have been approved by the Registrar
- 3rd party CRC/VS will not be accepted. Exception: myBackCheck.com will be accepted when issued through the Halifax Police Department and include



Vulnerable Sector check (for residents of the Halifax Police Department area only)

- Complete all declaration questions to the satisfaction of the Registrar
- Establish proficiency in the English Language in accordance with the college policy on English Language Proficiency Assessment
- Complete any Jurisprudence requirements
- Pay the fees required by the council

4.0 APPEAL MECHANISM

An applicant whose application for registration is not approved, or whose application is approved subject to conditions, may appeal the decision to the council:

- The appeal must be made by filing a written notice of appeal with the council within 30 days after the applicant receives notice of the decision of non-approval. The notice of the appeal must specify the reasons for the appeal.
- Upon receiving a notice of appeal, the council must schedule an appeal hearing, which must be held within 90 days after it receives the notice. The council must give the applicant written notice of the date, time, and place of the hearing.
- An applicant who appeals a decision is entitled to make representations to the council at the hearing and can appear with or without council.
- The council must decide the appeal within 90 days after the hearing, and either dismiss the appeal or make any decision the registrar or board of assessors could have made.
- Within 30 days after deciding the appeal, the council must give the applicant written notice of its decision and the reasons for it.
- An applicant may appeal to the decision of the council to the court by filing a notice of appeal within 30 days after receiving notice of the council's decision.
- Upon hearing an appeal, the court may:
 - dismiss the appeal,
 - make any decision that in its opinion should have been made, or
 - refer the matter back to the council for further consideration in accordance with any direction of the court