



College of Paramedics of Manitoba		
Policy Name: Council Chair and Chair Elect Election for the 2021 Council Year	Policy Number: GP-22	Total # of Pages: 3
Approval Signature: <i>Original Signed by J. Wade</i>	Section: Governance	
Original Approval Date: May 11, 2021	Last Revision Date:	Next Review Date: May 2024

### 1.0 **PURPOSE**

To outline the College of Paramedics of Manitoba election process for the position of Council Chair and Chair-Elect for the 2021 Election process

### 2.0 **POLICY**

- 2.1 The Chair and Chair-Elect shall be elected by the Council from amongst the Council members.
- 2.2 The term of office for the Council Chair shall be two years, with a maximum of two consecutive terms.
- 2.3 The nomination process will be conducted in a transparent professional manner. All nominees will be kept confidential for the information of Council members and the Executive Director only. The election will be conducted as a closed in-camera meeting of Council.
- 2.4 No nominations for Council Chair or Chair-Elect will be accepted from the floor.
- 2.5 Election of the Chair and Chair-Elect shall be conducted as a special order of business of the Council during its first meeting following the Council's appointment.
- 2.6 The position of Council Chair will be filled, followed by the position of Chair-Elect.
- 2.7 If the Council Chair is unable to complete his or her term, the Council Chair-Elect will move into the position of Chair and will serve the balance of the Council Chair's term. A new Council Chair-Elect will be elected by the Council from among the Council members. The newly appointed Chair-Elect will not be disqualified from being nominated to serve as Council Chair upon completion of the term as Chair-Elect.
- 2.8 If the Council Chair-Elect is unable to complete his or her term, the Council will elect a Council Chair-Elect from the members of the Council to complete the balance of the Council Chair-Elect's term.



### **3.0 NOMINATION PROCEDURES**

- 3.1 Nomination of a candidate for the position of Chair will require a completed nomination form completed by the nominee
- 3.2 Council shall specify the method, timing, processes of the election including if the election will be conducted by ballot or electronic vote.
- 3.3 To be valid, a nomination must be received by the Executive Director no later than the fixed date for receiving nominations.
- 3.4 If at any time during the nomination process, a candidate determines he or she is unable to serve if elected, the member should stand and request that his or her name be removed from nomination

#### **Appendix A – Council Chair and Chair Elect Nomination Form**



**APPENDIX A – Council Chair and Chair Elect Nomination Form**



**Nomination Form: Council Chair/ Chair-Elect**

**SELF- NOMINATION**

**am self-nominating for the position of  
Council Chair \_\_\_\_\_**

**I, \_\_\_\_\_**

**Council Chair-Elect \_\_\_\_\_**

**Signature: \_\_\_\_\_**

**Date: \_\_\_\_\_**

**Nominee Statement**

The up to 500-word Nominee Statement is your opportunity to share why you are interested in the position and the competencies you will bring to the Council Chair or Council Chair-Elect position. This document must be submitted along with the nomination form by the date specified by Council

**Completed Nomination Form**

Please scan and email to [tbergal@collegeparamb.ca](mailto:tbergal@collegeparamb.ca) by the deadline set by Council.