



<b>College of Paramedics of Manitoba</b>		
Terms of Reference Name: <b>Appeal Panel</b>	Terms of Reference Number: <b>GP-18</b>	Total # of Pages: <b>2</b>
Approval Signature: <i>Original Signed by J. Wade</i>	Section: <b>Governance</b>	
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**1.0 PURPOSE**

The Appeal Panel is a statutory panel under the RHPA, which hears appeals from complainants, applicants and registrants regarding:

- Appeals of registration decisions
- Investigated member appeals of Complaints Investigation Committee decisions
- Complainant appeals of Complaints Investigation decisions
- Appeals of registration decisions related to Health Professions Corporations applications

**2.0 DEFINITIONS**

N/A

**3.0 PRODUCTS**

- 2.1 To participate in Appeals as they are received by the Executive Director/Registrar
- 2.2 To write a notice of decision related to the outcome of the Appeal
- 2.3 To participate in case reviews/quality improvement/professional development related to the Appeal process

**COMPOSITION AND TERMS OF OFFICE**

The Appeal Panel will be comprised of:

- 2.4 Three Council members, at least one-third of whom must be public representatives on Council.
- 2.5 The Appeal panel is drawn from a roster of Appeal Panel members. The roster will include six members in total: four Paramedic representatives on Council and two Public representatives on Council.
- 2.6 The Council Chair shall appoint the members to a panel from the Appeal Panel roster and shall appoint the Chair of the Panel.



- 2.7 The Council Chair shall not participate in the Appeal process in order to provide objective oversight and monitoring of the Appeal process.
- 2.8 Members of Council will serve on the Appeal Panel roster for a three-year term. No more than two consecutive terms are permitted.

### **QUORUM**

Quorum is three members of the Appeal Panel roster, at least one-third of whom are public representative on Council.

### **MEETING SCHEDULE**

Not Applicable. Dates of hearings will be scheduled in compliance with the Regulated Health Professions Act, dependent on type of appeal.

### **STAFF SUPPORT**

The Appeal Panel is supported by the College Executive Assistant.