



College of Paramedics of Manitoba		
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Approval Signature: <i>Original Signed by J. Wade</i>	Section: Governance	
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1.0 PURPOSE

The College of Paramedics of Manitoba (CPMB) Council is accountable to the public, registrants, and government to ensure the maintenance and improvement of governance processes.

2.0 POLICY

- 2.1 The Governance Committee will be responsible for developing and implementing an evaluation matrix for and implement a work plan based on survey results and ensure identified gaps are acted upon.
- 2.2 The Governance Committee will be responsible for the development of evaluation tools
- 2.3 The Governance Committee will be supported by CPMB staff in providing evaluation tools and compiling and reporting on evaluation data
- 2.4 Evaluation results will be reported to Council through The Governance Committee report
- 2.5 CPMB Council will periodically review the frequency, types, and products of council effectiveness evaluations



3.0 PROCEDURE

Council Evaluation Process Overview

Evaluation Tool	Purpose	Completed By	Frequency of Completion	Results Evaluated By	Action and Timeline
Orientation Evaluation	To assess and improve board orientation program	Attendees at orientation	After new Council members have completed two quarters of Council work (attended two board meetings)	Governance Committee	Review and revise orientation program prior to next onboarding of Council members
Council Retreat	To assess and improve board retreat	Attendees at retreat	At the end of each Council retreat	Governance Committee	Provide input into the next Council retreat
Council Meeting	Improve meeting performance	Council members	Bi-annually following Council meetings	Governance Committee	Governance Committee reports on recommendations to Council
Council member self-evaluation	Self - improvement or renewal of term	Committee member	Annually	Governance Committee	Governance Committee reports on trends to Council