



**MINUTES – June 23, 2021 – Council Meeting  
9:00a.m. - 4:00p.m.**

Attendance					
Council Member	Present	Regrets	Council Member	Present	Regrets
Tom Wallace	X		Leah Braun	X	
Jean Cox	X		Madeleine Guay	X	
Karen Martin	X		David Driedger	X	
Ryan Youngson	X		Greg Graceffo	X	
Nick Kasper	X		Sean Klemick	X	
Jeff Hirsch (guest)	X		Bradley Keefe (guest)	X	
Staff Member	Present	Regrets	Staff Member	Present	Regrets
Trish Bergal	X		Leith Saunders	X	
Chris Ewacha	X		Sharon Connors (recorder)	X	

<b>1.</b>	<b><u>Call to Order</u></b> Leah Braun called the meeting to order at 9:05 a.m.
<b>1.1</b>	<b><u>Welcome</u></b> Round table introductions were made. Land Acknowledgement statement read by Chair.
<b>1.2</b>	<b><u>Approval of Agenda</u></b> <b>Motion</b> - moved by Nick Kasper, seconded by Karen Martin to adopt the agenda as circulated. <b>MOTION CARRIED</b>
<b>1.3</b>	<b><u>Declaration of Conflict of Interest</u></b> No conflicts of interest declared
<b>1.4</b>	<b><u>In Camera Session Starts</u></b> <b>Motion</b> – moved by Jean Cox, seconded by Nick Kasper to move to In Camera session to discuss appointment process for council public members and conflict of interest for new Chair and Chair-Elect, all in favour <b>MOTION CARRIED</b>  <b>In Camera Motion</b> – moved by Madeleine Guay, seconded by Greg Graceffo that the Council of the College of Paramedics ask Nick Kasper to resign his position of Chair-Elect due to a conflict of interest but to remain as a Council member. The motion was carried.  <b><u>In Camera Session Ends</u></b> <b>Motion</b> – moved by Karen Martin, seconded by Jean Cox, to end the In Camera session, all in favour. <b>MOTION CARRIED</b>
<b>2.1</b>	<b><u>Approval of Minutes</u></b> <b>Motion</b> – moved by David Driedger, seconded by Sean Klemick to adopt the May 31, 2021, Council meeting minutes as circulated, all in favour <b>MOTION CARRIED</b>
<b>3.1</b>	<b><u>Environmental Scan</u></b> Trish Bergal presented the environmental scan as included in the meeting package. The topic was on changes in regulatory structuring in BC.



3.2	<p><b><u>Media Scan</u></b></p> <p>Trish Bergal provided some background on the process for media scans and advised that for Council's information two media scans have been included in today's meeting package: 1) December 1, 2020, to February 28, 2021, and 2) March 1, 2021, to May 31, 2021</p>
4.1	<p><b><u>Chairs Report</u></b></p> <p>Leah Braun provided her inaugural verbal Chair's report.</p> <p><b>Motion</b> – moved by Nick Kasper, seconded by Karen Martin to accept the Chair's report as presented <b>MOTION CARRIED</b></p>
4.2	<p><b><u>Executive Director's Report</u></b></p> <p>Trish Bergal provided her Executive Director's report as included in the meeting package.</p> <p><b>Motion</b> – moved by Sean Klemick, seconded by David Driedger to accept the Executive Director's report as presented <b>MOTION CARRIED</b></p>
4.4	<p><b><u>Finance Audit and Risk Report</u></b></p> <p>Jean Cox presented the Finance Audit and Risk briefing note as included in the meeting package. Finance Audit and Risk met on June 21<sup>st</sup> and again on June 22<sup>nd</sup> to finalize the draft financial audited reports. Council experienced timeline challenges with the audited financial statements, it came down to being able to confirm with confidence the number from the province with the grant and the amounts they were going to allocate to us and what govt. wanted returned, it was important to do that work but it did not happen in timely way.</p>
4.4.1	<p><b><u>Quarterly Monitoring Report – Budgeting, Financial Management and Reporting, Financial Conditions</u></b></p> <p>Trish provided a summary of the Quarterly Monitoring Report as included in the meeting package.</p> <p><b>Motion</b> – moved by Jean Cox, seconded by Tom Wallace to approve the Quarterly Monitoring Report as presented, all in favour <b>MOTION CARRIED</b></p>
4.4.2	<p><b><u>2021-2022 Draft Operating Budget</u></b></p> <p>Council will have to approve our 2022/2023 operating budget at the September Council meeting. Trish presented the 2021-2022 Draft Operating Budget as included in the meeting package.</p> <p><b>Motion</b> – moved by Jean Cox, seconded by Karen Martin to approve the 2021-2022 Draft Operating Budget as presented, all in favour <b>MOTION CARRIED</b></p>
5.1	<p><b><u>Executive Director Quality Monitoring Reports</u></b></p> <p>We are in the process of uploading all these policies into the SharePoint and posting them to the website. They will be posted over July and August.</p> <p>Monitoring is different from review; within Governance the policies have a review cycle where the policies are reviewed and refreshed. For EE, this is monitoring and how the ED demonstrates accountability to the Council.</p>
5.1.1	<p><b><u>Interactions with Registrants and the Public Policy</u></b></p> <p>Trish Bergal presented the Interactions with Registrants and the Public, Policy monitoring report as provided in the meeting package.</p> <p><b>Motion</b> – moved by Sean Klemick, seconded by Ryan Youngson to accept the monitoring report as presented, all in favour <b>MOTION CARRIED</b></p>



<p><b>5.1.2</b></p>	<p><b><u>Use/Protection Registrant Information Policy</u></b></p> <p>Trish Bergal presented the Use/Protection Registrant Information Policy monitoring report as provided in the meeting package. Trish acknowledged the CIHI report is still outstanding and is working with the vendor on getting the appropriate information out of our database.</p> <p><b>Motion</b> - moved by– Sean Klemick, seconded by Ryan Youngson to accept the monitoring report as presented, all in favour <b>MOTION CARRIED</b></p>
<p><b>5.1.3</b></p>	<p><b><u>Public Image Policy</u></b></p> <p>Trish Bergal presented the Interactions with Registrants and the Public Image monitoring report as provided in the meeting package.</p> <p><b>Motion</b> - moved by– Sean Klemick, seconded by Ryan Youngson to accept the monitoring report as presented, all in favour <b>MOTION CARRIED</b></p>
<p><b>5.2</b></p>	<p><b><u>Briefing Note – Update on Program for Continuing Competency</u></b></p> <p>Leith Saunders presented the Update on Program for Continuing Competency briefing note as included in the meeting package.</p> <p>Ryan shared with Council that he receives a significant number of concerns and complaints almost daily on the validity of the new PCC; summarized here:</p> <ul style="list-style-type: none"><li>• requirements are not tailored to registration level, more definition needed e.g., EMR level vs. ACP; (for e.g., EMR’s not invested same amount of time into their training and should therefore have a lower expectation on their continuing education expectations)</li><li>• no recommended resources to draw from, many have no idea where to start.</li><li>• requirements do not address need for paramedics to have consistent recurrent education on every topic they are trained in, what about refresh in childbirth, cardiac, etc.</li><li>• requirement for registrants to engage in topics outside of their scope of practice, largely and strongly felt to be unreasonable.</li><li>• Recommend a re-examination of the program; look at instituting different levels of continuing education for each registration class; if we continue on in the self-identify learning goals the College should provide a list of approved programs or courses or methods of study they can draw from; also in some form or another the College should revert to another program with mandatory modules for baseline knowledge on some set cycle (for e.g. 3 years); omit any requirement that paramedics study outside of their scope of practice</li></ul> <p>The above concerns were discussed. The history of the current program and content and the approvals by Council to date were noted. The evidence that supported the change in structure was reviewed. It was noted that the program is not considered final in any way and will be in change in order to keep abreast of best practices. It was suggested that the next action item should be to create the terms of reference for the Continuing Competency working group that was part of the College workplan related to PCC and to present those to Council at the September meeting. Council will also be provided an update on PCC compliance to date. In the long term the College may create a Community Reference Group which is a forum of public members that provides input and feedback to College staff and Council on various initiatives. Such a reference group would serve as a good barometer for PCC.</p>



	<b>ACTION ITEM:</b> To create a committee for continuing competency and the draft TOR of this group will be brought forth to the September Council meeting.
<b>6.1</b>	<b><u>Preparation for AGM</u></b> Dress rehearsal planned for today at 3:30p.m. A meeting is planned for tomorrow morning to prepare on how Council may want to speak to the bylaw amendments at the AGM.
<b>7.0</b>	<b><u>Adjournment</u></b> Motion – moved by Nick Kasper, seconded by Tom Wallace to adjourn the Council meeting, all in favour <b>MOTION CARRIED</b> Meeting adjourned at 3:30 p.m.