



College of Paramedics of Manitoba

Protecting public interest through
regulatory excellence in paramedicine

► NEWSLETTER

As the Holiday season is upon us the staff of the College of Paramedics of Manitoba would like to wish all paramedics a happy, healthy and safe Holiday Season. We understand it has been a busy and stressful year with tremendous change. Paramedics have been front and center in the pandemic response, fulfilling new and important roles in patient care. Your presence in the eyes of the public is notable and respected. We acknowledge your participation in our regulatory mandate to protect the public interest through regulatory excellence.

The college welcomes staff member Caralee Barrault to the position of program coordinator. Caralee will provide administrative support to the registration and professional conduct processes within the college. Caralee's email address is programadmin@collegeparamb.ca

Governance

Council members have met 8 times since August 2021. Governance committee continues to lead the process for Bylaw review. Thank you to all registrants who participated in the Bylaw open forums. During the Bylaw open forums members of Governance committee presented information on the Bylaws and a copy of the presentation is found here: [Bylaws Open Forum Presentation](#). Feedback on the current Bylaws can be submitted up until January 10, 2022. The information for submitting feedback is found here: <https://collegeparamb.ca/2021/12/college-bylaws-open-forum/>

Registration

Provisional Certificates of Practice: The College has been issuing provisional certificates of practice to new graduates. The provisional membership class exists in order to expedite registration in extenuating circumstances where workforce demands exceed the availability of qualified personnel.

Registration Renewal: The renewal period for the 2022-2023 registration year will take place from February 1, 2022-March 17, 2022. More information will be available regarding the renewal process in the coming weeks, so please watch for those important emails.

Background Checks: Some registrants have been selected to provide background checks during the renewal process. It is a requirement of the *College of Paramedics General Regulation* (s. 3.8) that each registrant provide the background checks every 5 years. Those registrants selected this year will not have to submit background checks again until 2027. Those who have not been selected, will be selected in one of the next 4 years.



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As a reminder despite the random selection process, The *College of Paramedics of Manitoba General Regulation* (s. 3.9(1)(2)(3)) states that if at ANY TIME there is a change to the status of any one of your background checks, you are required to provide that information to the registrar of the college. There is no automatic reporting of a criminal record or abuse registry finding to any external body or employer. Hence professionals must adhere to their Code of Ethics and professional regulations and voluntarily disclose this information. The five-year annual submission provides an additional safeguard to the public. The College understands that all registrants may need to submit background checks to employers or volunteer agencies however information between agencies cannot be shared due to privacy legislation.

Late Fees: Please note that registration fees for the upcoming practice year are payable during the renewal process. The annual registration fee is unchanged and remains at \$550.00 for the 22/23 practice year. A late fee of \$225.00 will be added to those who have not paid the registration fee during the renewal period (February 1, 2022-March 17, 2022.) Any renewal completed after April 1, 2022 will be subject to a reinstatement fee of \$450.00.

A reminder that a renewed Certificate of Practice is required by April 1, 2022 to work as a paramedic in Manitoba.

Updating the Registrant Portal: All registrants are asked to remember to update your Registrant Portal with the following information:

- Any change in employment
- Upload your renewed Professional Liability Insurance

You can also do the following in your Registrant Portal:

- Submit a document request (e.g. COPR Labour Mobility form)
- Submit a name change
- Submit a status change application (e.g. move from “primary care paramedic” to “advanced care paramedic”)

Self-Service Guide Please see <https://collegeparamb.ca/public/becoming-registered/> for a list of self-service guides related to:

- Registration Change Requests (Document Request, Status Changes, Name Changes)
- Setting Up a New Account
- Renewal (under revision)
- Registrant Portal
- Picking up Where You Left Off



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Self-service guides are also available under the headings Manitoba Graduates, Registered in Another Province, and Internationally Educated Paramedics.

Program of Continuing Competency

Before the renewal process, each registrant is required to complete their Program for Continuing Competency (PCC) learning goal objectives in anticipation of beginning a new PCC cycle. Please remember to complete the required documentation of your learning objectives by inputting a **date of completion** and filling in the **Learning Activity Details** and **Impact on Practice** reflection questions, as well as uploading the appropriate documentation. At the time of registration renewal, registrants will be asked to complete an attestation form declaring their completion of the PCC requirements for the 2021-22 cycle. As well, a new Self-Assessment form will need to be completed, new goals and learning objectives identified for the 2022-23 PCC cycle. Additional resources for PCC are found here:

<https://collegetheramb.ca/professional-practice/program-for-continuing-competency/>

An expression of interest for the Continuing Competency Committee was circulated, and the interview and appointment process for membership to the CCC has concluded. An announcement of committee members appointed will be made in January 2022. This Committee will help to encourage registrants to enrich the PCC process. Part of the legislated requirement of continuing competency is the annual review of registrant's PCC submissions. The PCC committee will establish the process for review of PCC submissions.

Education Approval

The College is required to set the standards for and approval of paramedic education programs. The Reserved Acts as outlined in the College of Paramedics of Manitoba General Regulation were based on current practice in Manitoba and now define the scope of practice for all classifications of paramedics in Manitoba. The College identified that the scope of practice exceeds the National Occupational Competency Profile (2011), and educational standards needed to be amended. In addition, the College is now a Provincial Service Client for Equal Canada (Accreditation Canada) and is an active partner in the Accreditation process.

Paramedics now have an independent scope of practice. This means paramedics no longer practice under a physician's license and no longer receive Transfer of Functions as was the case prior to self-regulation. Paramedics must now be able to proficiently demonstrate competence in their full scope of practice upon registering with the College. There was a need to make significant changes, especially with the Emergency Medical Responder and Primary Care Paramedic programs, and the College is working with education providers to meet the new standards.



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Entry to Practice Exams

Entry to practice exams are offered by the Canadian Organization of Paramedic Regulators. Starting in February 2022, registration for these exams (EMR, PCP, ACP) are done directly with COPR at www.copr.ca. More information regarding eligibility and deadlines can be found on the College website at <https://collegeparamb.ca/public/becoming-registered/examinations/>.

Presentations to Students and Practice Consultations

The College has extended an offer to all education programs to speak to students (future registrants) about self-regulation, professional requirements, and privileges, and to answer questions about the new registration process. It has been a privilege to speak with two cohorts to date. The College is also willing to speak with paramedics one-to-one, or in groups – face-to-face or via Teams – to provide information about new regulatory requirements. As always, questions regarding professional requirements, PCC, and professionalism can be emailed to lsaunders@collegeparamb.ca.

Professional Conduct

The College staff would like to recognize the volunteer time commitments of the members of the College Complaints Investigation Committee. The committee has met monthly since January 2021. As cases are concluded, the College will be able to provide the public and registrants with information about the volume, nature, and outcome of complaints.

Communication Reminders

Please remember to check your email often for messages from the College including checking your junk/spam folders. Please add info@collegeparamb.ca to your safe sender's list.

We invite the public and registrants to contact us at any time with questions about policy or processes. Please use the Contact Us Form <https://collegeparamb.ca/contact-us/> or email the College at info@collegeparamb.ca