


<p style="text-align: center;">Terms of Reference</p> 	College of Paramedics of Manitoba		
	Policy Name: Complaints Investigation Committee Terms of Reference	Terms of Reference Number:	Pages: 2
	Approval Signature:	Section: Governance	
	Approval Date: January 29, 2020 April 29, 2020		
	Review Date: January 2023		

Purpose

In governing the practice of paramedicine, the College of Paramedics of Manitoba (the “CPMB”) is dedicated to serving and protecting the public interest. In accordance with Part 8 of *The Regulated Health Professions Act* (the “Act”), the Council of the CPMB hereby establishes the Complaints Investigation Committee (the “Committee”).

Products

1. Oversees the professional conduct of the members of the CPMB.
2. Investigates and handles complaints about a member’s or former member’s conduct related to the practice of paramedicine
3. Exercises its decision-making powers under Part 8 of the Act.

Composition and Terms of Office

The committee will be comprised of:

- a) Eight registrants of the CPMB, one of whom will be appointed as Chair.
- b) At least four public representatives, who must make up at least 1/3 of the Committee’s membership.

Terms of office are for a three-year period, with the option, exercisable by the Council, of a second three-year term.

Frequency of Meetings

Meetings will occur on a quarterly basis, at minimum, or as necessary as determined by the Chair.

Quorum

A quorum is seven members, three of whom must be public representatives.

Resources

The Committee is supported by the Coordinator of Regulatory Practices and the College Executive Assistant.

Approved: TBD - January 29, 2020

Revised: April 29, 2020